



February 2013

Navigation Systems Newsletter



From the NS District Staff

Our Navigation Systems 2013 Goals and Objective have been reported again in this newsletter. We have launched many new training opportunities for our AVs using WebEX on-line training. We have also added commentary to our PowerPoint training presentations including the presentations for the Annual AV Workshop. Unfortunately, we are losing a lot of AVs this year. Some Divisions need to recruit new AVCs quickly.

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USCG AUXILIARY

NAVIGATION SYSTEMS

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The 2013 NS Goals and Objectives

PATON GOALS FOR 2013:

Priority 1 - Verify one-third of the scheduled PATONs in each Division and Patrol Area.

The 2013 PATON Schedule is now showing in the “Check Out” section available on the PATON screen that appears when you log on using an AUX access code. Scheduled PATONs are listed by Patrol Area by PATON name, alphabetically. AVs are required to submit on-line 7054 AV Verification Reports for these PATONs.

Priority 2 – In addition to the scheduled PATONs, check every unscheduled PATON in each Patrol Area.

The checking process is simpler than the standard verification process. Report to the Coast Guard only those checked PATONs that are observed with a discrepancy. AVs may take AUXDATA credit for every PATON that they check.

Priority 3 – Review the PATONs with missing or wrong owner information.

Each owner must have an assigned “Local Authority” on the PATON System in order for the POC to be able to view, update and correct their PATONs on line. AVs should review every PATON for any missing owner information and, if known, supply specific information or clues relating to the current owner. Most of this owner information has already been corrected.

BRIDGE GOALS FOR 2013

Survey all Class 1, 2 and 3 bridges in your Patrol Area.

AVs must submit an on-line Bridge Survey Report or Bridge Discrepancy Report for every Bridge that they survey. AVs may take AUXDATA activity credit for every Bridge that they report. If a bridge is not navigable from the sea, submit a Bridge Update Report to change the Class Code to a Class 4. Do not survey Class 4 Bridges unless you are specifically requested to by the Coast Guard.

FEDERAL AID (ATON) GOALS FOR 2013

Check all ATONs (Federal Aids) within your AOR

While AVs are verifying and checking the PATONs in a Patrol Areas, also check all the Federal aids (ATONs). Only report ATONs observed with discrepancies to the Coast Guard. These aids would be checked not verified. AVs may take AUXDATA activity credit for every ATON that they check.

When an Auxiliary Staff Officer doesn’t make a detailed plan for achieving their assigned goals and objectives, it’s a sure bet that nothing will get accomplished in that Flotilla or Division during 2013.



PATON SYSTEM Training

Note Schedule Change

For: Tuesday evening, **February 26, 2013** – 8:00 to 10:00 PM.

Place: The comfort of your home.

USING THE PATON SYSTEM

The full use of the PATON System will be explained and demonstrated in a [WebEX](#) training session from 08:00 to 10:00 pm. The live PATON System will be used. Here is what will be demonstrated:

How to logon to the PATON System.

How to register on the PATON System. (You must be AV Qualified and Current.)

How to apply for a PATON permit.

How to determine what PATONs are scheduled for your PATROL Area.

How to prepare and submit a 7054 AV Verification Report.

How to submit discrepancy photos with your PATON report.

Reporting your Navigation Systems activity to AUXDATA using the system.

AVCs cannot receive access codes for the PATON System until they complete their training and are approved as an AV-Aid Verifier.

“It’s always a lot easier to report discrepancies on ATONs, PATONs, Bridges and Charts than to have to respond to a serious boating accident.

Prevention is job number one for the members of the First Northern Navigation Systems Team.



Just Added!

New Workshop Schedule

ANNUAL NAVIGATION SYSTEMS AV WORKSHOP REQUIREMENT FOR 2013

It's important that every active AV attend an Annual 2013 Navigation Systems Workshop so that you clearly understand what is required of you this year. We have taken a lot of confusion out of the schedule this year. The Goals and Objectives have been re-published on page 2 above. In order to insure that every AV has an opportunity to attend a workshop this year, we are offering a variety of attendance options.

- 1. April District Conference will have two AV Workshops scheduled on Saturday afternoon, April 6 and on Sunday afternoon, April 7.**
- 2. We are offering the AV WORKSHOP in a WebEX presentation on Tuesday, April 16. Notices will follow.**
- 3. Workshop PowerPoint Presentations with voice over commentary are available for self-training or local workshops.**
- 4. Local AV Workshops are planned throughout the District.**

We understand that many AVs still live far away and will not be able to get to the April Conference. Also, there are those AVs who will not be able to participate in the April 16 WebEX training due to schedule conflicts and the 25 person limit on the session. Then we have the annual Florida sno-birds who will be returning. **So, in order to reach out to every AV, we have added voice over commentary to all of the slides in 2013 Navigation Workshop PowerPoint presentations.** This provides these additional training options:

- 1. AVs can download the Workshop PowerPoint presentation that now have the voice over commentary on their own PC and click through each presentation at their own time and place. A "Speaker" icon appears on each slide. You just have to click on the icon to listen to the commentary.**
- 2. AV Staff, using a PC with speakers and a PowerPoint projector, can present the NS workshop using the special PowerPoint presentations to a group of AVs at a Division or Flotilla meeting.**

We are trying to reach out to every AV in the District so that they feel part of the NS Programs and receive the most current information. The 2013 Navigation Systems Workshop contains the following PowerPoint presentations.

- 1. Navigation Systems Goals and Objectives with commentary – 20 training slides.**
- 2. Part 66 – Federal Regulations – PATONs with commentary – 23 training slides.**
- 3. Navigation Systems Operations Guide Presentation with commentary– 52 training slides.**
- 4. Using the Vertical and Horizontal Error Calculator – Excel.**
- 5. Is this PATON Watching Properly with commentary? – 22 training slides.**
- 6. Using an Accuracy Statement Presentation with commentary – 22 training slides.**

7. AV Workshop Agenda
8. One Page Verification Report – Back Page
9. How to properly report your NS activity to AUXDATA with commentary.

We are working hard to communicate to all of our AVs and to keep them up to date. We need your cooperation to make Navigation Systems the best trained organization in the CG Auxiliary. For now, contact the DSO-NS for copies of these new presentations by e-mail. These files are quite large due to the added commentary. They have not yet been added to the D1NR Web Site yet.



It's time to get ready for the Navigation Systems season which is swiftly approaching. We have scheduled a series of training sessions for you. If you plan to become involved in the ATON, PATON, Bridge, Chart Updating and Small Craft Updating programs in 2013, start by taking advantage of this Navigation Systems training programs now. Here is our spring schedule.

- **Feb 26 – AV Training Session 5 – USING THE PATON SYSTEM**
(Note the Schedule Change)

The full use of the PATON System will be explained and demonstrated in a [WebEX](#) training session from 08:00 to 10:00 pm. You will learn how to logon, how to register, how to submit a PATON application and how to determine what PATONs are scheduled for your PATROL Area, how to prepare and submit a 7054 AV Verification Report, how to submit discrepancy photos and how to report your NS activity to AUXDATA on a 7030 Activity Report.

- **Mar 5 – WebEX Training – USING OPEN/CPN CHARTS ON YOUR PC.**

You will be able to establish waypoints and routes on your PC and track them when you are underway using your PC in a [WebEX](#) training session from 08:00 to 10:00. On line charts are faster to use for plotting courses, creating waypoints and routes for your GPS and are more accurate than the traditional paper charts because that can be updated and corrected each month. Getting the GPS dongle to function with your PC. This feature converts your PC to an on-line chart plotter that will track you position when you are underway.

- **Mar 20 – To be scheduled. Suggestions are requested.**

- **APR 6 – April Conference - AV CHECK OFFS** (Saturday Morning Training Session)
 AVCs will be able to be checked off and submit their required PATON reports on line.

- **APR 6 – April Conference – NAVIGATION SYSTEMS AV WORKSHOP** at the District Awards/Training Conference in Newport, RI. (Saturday Afternoon Session) It's important that every active AV attend an Annual 2013 Navigation Systems Workshop so that you clearly understand what is required of you this year. We have taken a lot of confusion out of the schedule this year. The new Non-Permitted PATON System will be introduced.
- **APR 6 – April Conference - KIOSK** Available all day Saturday. Downloads of Open CPN software to PCs. Updates of software to PCs. Senior NS staff available to answer questions about the Navigation Systems Programs.
- **APR 7 – April Conference - CHART UPDATING TRAINING** (Sunday Morning Session) Each Division in First Northern has been requested to establish a Chart Updating Team. This session will explain how to plan and conduct simple chart updates projects in your AOR. Leaders who are interested in organizing a Division Chart Update Team should attend this session.
- **APR 7 – April Conference – NAVIGATION SYSTEMS AV WORKSHOP** (Sunday Afternoon Session) It's important that every active AV attend an Annual 2013 Navigation Systems Workshop so that you clearly understand what is required of you this year. We have taken a lot of confusion out of the schedule this year. The Non-Permitted PATON System will be introduced.
- **APR 16 – WebEX Training – NAVIGATION SYSTEMS AV WORKSHOP** (Tuesday – 8 to 10 pm.) It's important that every active AV attend an Annual 2013 Navigation Systems Workshop so that you clearly understand what is required of you this year. We have taken a lot of confusion out of the schedule this year. The Non-Permitted PATON System will be introduced. Here is a chance to attend a workshop in the comfort of your own home.

The Navigation Systems Activity Calendar for March and April, 2013



MARCH

Get commitment from your Aid Verifier (AV) volunteers and check on the availability of Auxiliary OPFACs in your Patrol Area.

Set dates for your Division NS Workshops. There are plenty of PowerPoint NS training programs available for this purpose. PowerPoint presentations are available with voice over commentary for self-training and local NS Workshops. E-mail the DSO-NS for copies of these special training tools.

Plan to attend the Navigation Systems training programs at the District Awards Training Conference at the Marriot in Newport, RI on Saturday, April 6 and Sunday, April 7. Check the February and March NS Newsletters for the details.

Your Bridge Checking program, Chart Updating, and Small Craft Facility programs should be on-going during MARCH. If needed, there is Chart Updating Training at the April Conference on Sunday morning.

Start to organize your Division Chart Updating program for 2013. Survey your Division membership for interested Auxiliarists. Members don't have to be AV Qualified to perform Chart Updating. However, they will need good navigation skills to perform the activity. There is a Chart Updating Workshop planned for Sunday morning, April 7 at the April Conference.

Make a Monthly Report at your Flotilla and Division Meetings. Explain what is happening. Invite members to attend our training.

APRIL

Each AV-Aid Verifier should plan to attend one of the two AV PATON and Bridge Workshops at the April Awards Conference on the 6th or 7th. This program is for all AVs who plan to participate in the 2013 PATON program.

Alert your AVs to bring their PCs to the April District Conference on Saturday, Apr 6th to have Open/CPN NOAA charts downloaded to them. AVC check offs will also be available on Saturday morning.

AVs that plan to participate in the PATON program should check whether their PATON logon still works. E-Mail any problems to the DSO-NS at FrankJLarkin@verizon.net. AVs, that have lost their AV currency or qualification, have already lost their Access Code to the PATON System.

AVs should be aware to check the PATON's set dates on all "seasonal" designated PATONs before verifying and reporting them.

AVs that plan to participate in the 2013 PATON Verification Program should plan to attend a PATON Workshop in 2013. Read the February and March NS Newsletters for the many AV Workshops opportunities that are available at the April Conference and by WebEX.

Check on the availability of Operational Facilities for your upcoming NS Patrols and start to plan ATON/CU Patrols. Pass any problems up the chain of command for action and support.

Review the contents of the February NS Newsletter and pass the information along down your members by e-mail, through your monthly report or by presentations at Flotilla and Division meetings.

Always make a Navigation Systems Report at your Monthly Meeting. Pass a copy of your report up the chain – FSO to SO, SO to ADSO, ADSO to DSO.

Plan a brief ATON Program training session at your Monthly Meeting for the benefit of the Boat Crew members as part of your 2013 ATON Program

Advise your Flotilla and Division members of the availability of all scheduled WebEX Training opportunities at your Monthly Meetings

Start putting together Paddle Smart Kits for your OPFAC or private vehicle. See the Paddle Smart program outline on page 11 of this Newsletter.

Make a Monthly Report at your Flotilla and Division Meetings. Explain what is happening. Invite members to attend our training.





Navigation Systems Staff Monthly Reports for January

FIRST NORTHERN DISTRICT STAFF – NAVIGATION SYSTEMS REPORT FOR JANUARY, 2012

ACCOMPLISHMENTS OF NOTE

1. Started the planning of the PATON, ATON, Bridge and Chart Updating Activity for 2013. The AV schedules have been put in place.
2. Conducted AV Qualification “IALA-B Aid to Navigation System” training session on Tuesday, January 15 using WebEX. We have 16 AVCs signed on at this time. This presentation is now available in PowerPoint with voice over commentary.
3. Conducted AV Qualification “Bridges” training session on Tuesday, Feb 5 using WebEX. This presentation is now available in PowerPoint with voice over commentary.
4. Added a voice over commentary on the 2013 AV Workshop PowerPoint Presentations in order to reach out with AV training capability in the remote areas of First Northern.
5. Conducted a Navigation Systems Staff PATON and Bridge Workshop at the January Conference. Navigation Systems for 22 attendees and hosted a Kiosk where Auxiliarists were able to download free Open/CPN NOAA charts to their PCs. Frank Cotter and Mike Quinn conducted a Chart Updating Workshop with 22 attendees.
6. I plan to publish a list of AVs who will lose their AV Qualification for inactivity during the past five years in mid-February.
7. Published a January Navigation Systems Newsletter which included the 2013 Goals and Objectives for Navigation Systems and the Monthly Activity Schedules for February and March,

PROGRAMS

1. Develop a Navigation Systems Paddle Smart and Wear It program for AVs for 2013. Plans are to outline it in the February Navigation Systems Newsletter.
2. Started putting voice over on all the AV Training PowerPoint Training presentations. We are hoping that they will be available by the April Conference.
3. Tom Raynor of Division 2 is working on the development of a Non-Permitted PATON Tracking System. This system will be used throughout the First District to track non-permitted private aids from observation by an AV, to the notification of the Sector and CG ANT, to the notification of the owner, to the submission of a formal PATON Application to the PATON System by the owner and until the new PATON is updated to the PATON System. A demo version is planned to be available for mid-March. Hopefully, introduction of this program will happen in late May.
4. A WebEX Training Program covering “How to use the on-line PATON System” is planned for Tuesday, February 26 and another session covering, How to use the PATON System” on Tuesday, March 5.

Submitted by: **Frank Larkin, DSO-NS 013** - 2/8/2013.

Monthly Report - ADSO NS 013-Woods Hole - Report for January, 2013

Activities & Accomplishments:

Attended NS Seminar at Winter Conference, Newport RI. Received Training and reviewed strategies for the coming season with the DSO-NS.

Contacted all AV Verifiers assigned to Woods Hole AOR to determine level of interest in remaining as AV'S.

Reported all members from Division 6 & 11 who wished to be removed from the program to the DSO-NS 013.

Compiled list of members who wished to continue as AV's in the AOR. This list will be used to establish better communication with the AV's in the AOR for the coming season.

The 2013 scheduled PATONs have been updated to the PATON System. They are scheduled by Patrol Area by PATON Name.

Submitted by **Harry Cutts, ADSO-NS 013-Woods Hole**

Monthly Report - ADSO-NS 013-Southwest Harbor – Report for January, 2013

Activities and Accomplishments:

Attended January NS Training at Newport, RI.

Scheduled to attend WebEx training sessions this spring.

The 2013 scheduled PATONs have been updated to the PATON System. They are scheduled by Patrol Area by PATON Name.

Programs:

Have scheduled AV training at STA SWH on **April 27th from 1300-1500.**

Hope to add one more trained AV, one pilot as AV and one 50-ton Captain as AV in 2013.

Improved online database should improve successful reporting by AV's!

Problems:

Lost three AV's from Flotilla 013-01-05 during 2012 that will be hard to replace, given the size of our AOR.

New PQS will make it harder to find and train replacements.

Scarcity of OPFACs makes covering Eastern half of AOR essentially impossible.

Submitted by **W. Tom Sawyer, Jr., ADSO-NS 013-Southwest Harbor**

Monthly Report - ADSO-NS 013-Narragansett Bay – Report for January 2013

Activities and Accomplishments:

2013 is off to a great start! Division 7 has already submitted 3 Chart Updates (CU) to NOAA. See attached as an example. CU's can be done anytime during the season, matter of fact the one attached I never had to leave home, I did all the research from my home utilizing Open/CPN and the Internet. Frank Cotter and Jim Collinson performed two more that were sent up last week. There is no qualification for CU, you just need the interest and know how to document the change and prove to NOAA that the change is needed.

Take a look at this web page under the Rhode Island section http://www.uscgaan.com/scf_completed.htm. It has all the updates we've submitted since the Division 7 team has been active. All of their CU reports have been

accepted by NOAA. There is nothing more gratifying than to see your work improve the waters you traverse making it safer for all. Isn't that the reason you joined the CG Aux? Time to get involved!

The DSO-NS is working on developing a PATON non-permitted online database (much like the existing online PATON system). Chances are good it will be completed by spring. This will finally get our last manual and paper-laden program into the 21st Century!

The aids we need to check for 2013 have been populated in the PATON database (170 to do). Feel free to login and look them over. Start to develop the plan for you and your flotilla to get the AIDS in your AOR completed.

Over the winter months the Online PATON database has been updated with numerous enhanced features. Some of them include: range and bearing of aid off station, highlighted section of what should be checked and a Photo display icon on the main page, if you hover over the Buoy icon it will display the current photo of the aid. If you have other features you'd like to see please submit them to me.

NOAA sent out an email about Booklet Charts, a printable 8.5X11 sectional of NOAA's chart you select. The link is: <http://www.nauticalcharts.noaa.gov/staff/BookletChart.html> or on the NS website anytime.

The WebEx training sessions continue. The last session was held Tuesday, February 5. They are open to everyone. Details can be found here: http://www.uscgaan.com/webx_training.htm

I purchased a Garmin GLO to help members with Smartphones and IPADS; we've had accuracy problems using the internal GPS's of these devices. The Garmin GLO allows a Smartphone/IPAD to connect to the unit via Bluetooth and have Marine Quality GPS accuracy. I've tested it on an IPAD and iPod Touch; both are within 0.1 second of my Marine unit. I just need to get an Android device to test and we'll be ready for the patrol season. Once testing is completed and accuracy is verified members may borrow the unit for use.

The 2013 scheduled PATONs have been updated to the PATON System. They are scheduled by Patrol Area by PATON Name.

Submitted by Mike Quinn, ADSO-NS 013-Narragansett Bay SO-NS 7

Monthly Report - ADSO-NS 013-Boston – Report for January, 2013.

Activities and Accomplishments:

Submitted the 2013 Goals and Objectives and updated the 2013 PATON Schedule to the PATON Database for the CG ANT Boston AOR.

Reviewed the status of all of the AVs in this AOR with the SO-NS and have compiled a list of AVs who will be losing their AV Currency and identified all of the AVs who have been inactive for the past five years and who will be losing their AV Qualification. The PATON System access codes have been removed from all of these AVs at this time.

SO-NS Staff Officers for Divisions 4, 5 and 12 attended the January AV Workshop including Senior Chief Shawn Brule from ANT Boston.

An AV Workshop for ANT Boston is being planned at the Lynn Volunteer Yacht Club. Details are not yet finalized.

Due to the many changes in the PATON System and to insure that all AVs fully understand the 2013 plan, all AVs who need to regain their currency and who plan to be active in the 2013 programs should attend an AV Workshop this spring. There are various options"

1. An AV Workshop is planned for the April Conference.
2. There will be local AV Workshops at the various ANTs.
3. There will be an AV Workshop planned using WebEX.

4. All of the AV Workshop PowerPoint presentations are available with voice over commentary which can be used for self-training or as part of local AV training sessions.

Submitted by Frank Larkin, DSO-NS 013, ADSO-NS 013-Boston.

Monthly Report - SO-NS 013-South Portland – Report for January, 2013.

Activities and Accomplishments:

I attended the Division Change of Watch in Portland on 11 JAN and was duly sworn-in.
I look forward to working with the other Division 01N-02 officers.

I subsequently reached out to my staff and have identified the following flotilla staff officers for Navigation Systems:

FL 21 - Eric C. Dexter

FL 24 - Sean Thomson

FL 25 – Jerry Homer

FL 28 - Allan Schwinn

Activity in the flotillas for the month of January:

FL 21: I have not been able to contact Mr. Dexter despite several attempts. No report.

FL 24: Mr. Thomson reports that he has been spending time getting trained, generally getting up-to-speed with the NS program and setting goals and objectives for the year. See attached.

FL 25: Nothing of significance to report. No further action on the Maine Div. of Marine Resources compliance guide for aquaculture owners and leaseholders

FL 28: Mr. Schwinn reports that he is an "old hand at Navigation Systems" being re-cycled in the position.

The 2013 scheduled PATONs have been updated to the PATON System. They are scheduled by Patrol Area by PATON Name.

Submitted by--Jerry Homer, SO-NS USCG Aux. Div. 01N-02





Guidelines for the Navigation System Team's participation in "Operation Paddle Smart."



While performing the normal course of our duties as aid verifiers, bridge surveyors or chart updaters, it is not uncommon to encounter paddle craft operators or canoes on the water or at boat ramps.

A great opportunity exists for AVs to engage these operators of kayaks, canoes, and other paddle craft and present them with safety information they can take along with them. Additionally, they can be given the "IF FOUND" sticker, be educated on its importance and be encouraged to use them on their craft.

Operation Paddle Smart is a widespread program developed in the hope of saving lives through one-on-one education from the members of the various disciplines within the Coast Guard Auxiliary. While the Operation Paddle Smart Program belongs to all of us, it is incumbent upon each of us to put it into action. Because of its one-on-one nature, the more people we have spreading the word, the more boaters who will receive it, and the greater the chance for preventing tragedy is accomplished.

Aids Verifiers, working in the Navigation Systems program, have a unique opportunity to do just that. And, it's a good example of how every Auxiliarist can and should get involved in the Coast Guard's Operation Paddle Smart program.

What can an AV do?

While underway, at ramps or marine facilities while checking aids to navigation, bridges or performing chart updating, opportunities will arise when kayakers and canoeists come in close proximity to your OPFAC or AV crew. This is a good opportunity to acknowledge the paddler, engage in conversation and offer them the Paddle Smart safety information in a neat and waterproof packet. Thank them for taking it, and send them on their way. The secret is to be ready and have Paddle Smart packets aboard your facility or in your personal vehicle.

What kind of information should be in your Paddle Smart packet?

A packet with topical brochures and a "IF FOUND" sticker, placed in a clear zip-loc style bag, is ideal. A cover page could be placed in the front with the names and contact information of your local Auxiliary Vessel Examiner or Public Education Officer. That's pretty much it!

Here are a few suggestions for the materials to use that are available free from ANSC through your FSO-MA or Flotilla Commander:

- #3000-Vessel Safety Check Pamphlet
- #3032-How to Choose the Right Life Jacket
- #3022-US Aids to Navigation System

#3023-Join the Coast Guard Auxiliary

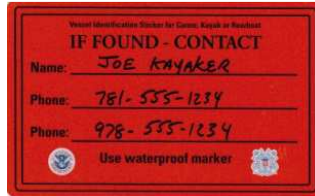
#9025-Plastic Bags with safety messages.

(Zip-loc style bags are available at any grocery store.)

More program pertinent materials are available from the First District, Northern Region Prevention Staff.

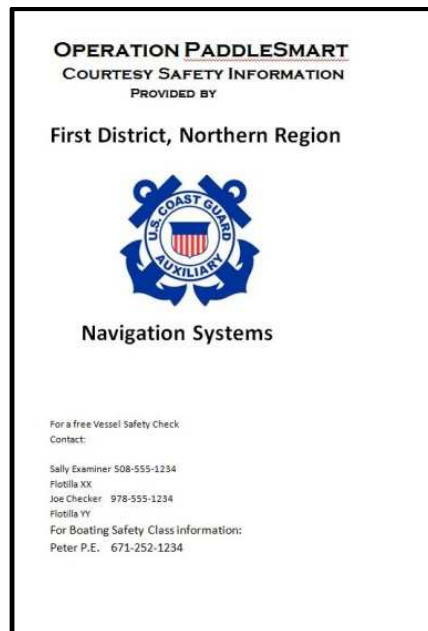
Contact Bob Amiro, ADSO-P Email: **robert.amiro@comcast.net**

- **Operation Paddle Smart Brochures**
- **IF FOUND stickers. See example below:**



A sample Cover Page for your Paddle Smart Packet.

Fill in the contact information for your area.



As an AV, now is the time that you can get creative.

Ok, you put together a few packets, now what? You're out on Navigation Systems missions and you come across some paddlers, and, if it's safe to do so, introduce yourself, and say you have some safety information to give them. If they say yes, then great, give them a packet and explain the "IF FOUND" sticker inside and emphasize its importance in determining whether your boat is just adrift or whether a search mission is needed.

Other key talking points might be:

- **Vessel Safety Checks on Paddle craft.**
- **The Aids to Navigation booklet.** Why it's very important for paddlers to know what the aids mean.
- **Hypothermia concerns, wearing the appropriate PPE.**
- **Suggest wearing sun block.**
- **The importance of wearing Life Jackets**
- **Taking a Paddle Sports America Class.**

Important – Things not to do:

- Do not “Pull Over” the boater. We’re not law enforcement officials. If they don’t want to speak to you, it’s their right not to.
- Do not force the information on anyone. If they don’t want it, they don’t want it.
- If you happen to be a VE, do not do a VSC on the water. Schedule it for another time or conduct the Safety Check on the bank or beach.
- Do not debate or argue with a paddler. If they don’t agree with you and do not want to listen, there really isn’t much you can do.

Important – Things to do and think about:

Most of all have fun with this program.

- Enjoy being on the water and show your enthusiasm for what you do and for being in the Coast Guard Auxiliary.
- As you provide safety information to a person, visualize that you may be saving their life and, because of you, this person is going to come home safely to their family.
- Also keep in mind that too many people die because of lack of the kind of information that is in your packet.
- You may be the only opportunity that this person has to learn how to save their life.

Report your Paddle Smart activity in your Monthly Report.

It is also important that you get behind this great program and to let other Auxiliarists know what you are doing with the Paddle Smart program.

- Report how many packets that you passed out during the month in your monthly reports.
- Relate any interesting situations that you experienced.
- Share any new ideas about your successes or failures that would be helpful to other Auxiliarists in their handling and promotion of their “*Paddle Smart*” or “*Wear It*” program.



8 AVs WHO HAVE LOST THEIR AV CURRENCY

The following AVs have not been active for two or more years so they have been restricted from submitting on-line PATON Verification reports. The members are listed by Flotilla number.

<u>Name</u>	<u>Div/Flotilla</u>	<u>Access Code</u>	<u>Reason</u>	<u>Action Incurred</u>
Jonathan Clancy	013-02-04	None	Inactivity for 3 years	Removed Access Codes
Dehne Wolfdieter	013-02-08	None	Inactivity for 3 years	Removed Access Codes
Marguerite Sullivan	013-06-03	None	Inactivity for 3 years	Removed Access Codes
Leo Lake	013-06-05	Yes	Inactivity for 4 years	Removed Access Codes
Emile Lamontague	013-06-05	Yes	Inactivity for 4 Years	Removed Access Codes
Robert Parker	013-06-05	Yes	Inactivity for 4 Years	Removed Access Codes
Paul Sedeck	013-06-05	None	Inactivity for 4 years	Removed Access Codes
Anthony Piemonte	013-11-02	Yes	Inactivity for 4 years	Removed Access Codes

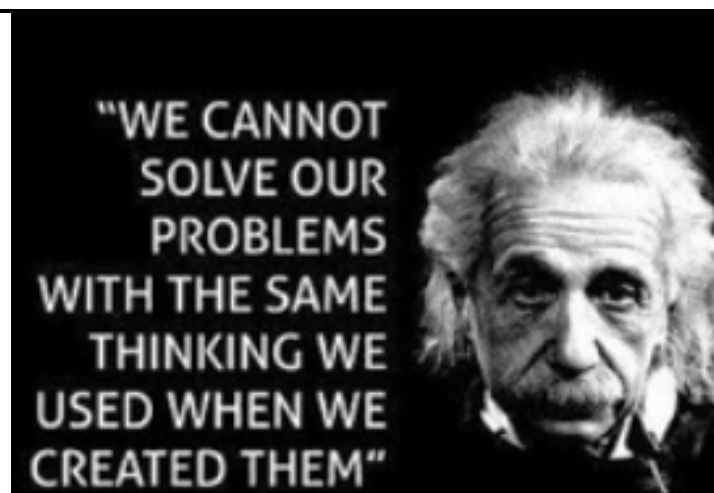
If these AVs would like to participate in the 2013 PATON Program, they will have to:

1. Attend an AV Workshop before June 1, 2013.
2. Indicate their intentions to participate in the 2013 PATON Program to their ADSO-NS.
3. Submit 2 ATON Discrepancy, PATON Verification or Bridge reports for each year that they have been in arrears.

IMPORTANT: *Because AVs submit data to the Coast Guard that updates Federal Records, as Navigation Systems Staff Officers we must always assure the Coast Guard that all AVs are properly trained, qualified and current.* Also, in 2013, 7054 AV Verification Reports will be automatically sent to the private owner for each 7054 AV PATON Verification report that is submitted.

The scheduled 2013 AV Workshops cover all of the important issues that these AVS need to know to produce accurate, professional and credible reports. There are numerous training opportunities planned throughout the District.

The AVs who have not reported for four years are candidates for losing their AV qualification next year.



66 AVs ARE LOSING THEIR AV QUALIFICATION

The following AVs have not met their five year activity requirement and, therefore, have lost their AV qualification. Currently, their Access Codes have been deleted so that they will not be able to submit 7054 PATON AV Verification Reports on the PATON System. The members are listed by Flotilla below.

<u>Name</u>	<u>Div/Flotilla</u>	<u>Access Code Removed</u>	<u>Reason</u>	<u>Action Required</u>
John Olesniewitz	013-01-02	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Jeanne Herman	013-01-03	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Francis Kinsey	013-01-04	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Mark Smith	013-01-04	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Allen Bingham	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Ken Caprio	013-02-01	1/24/2013	Inactivity for over 5 years.	Deleted Access Codes
Ron Chaloute	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Howard Chase	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Janis Childs	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Ken Cyr	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Judith Davidson	013-02-01	1/24/2013	Inactivity for over 5 years.	Deleted Access Codes
Louis Limieux	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
James Lawler	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
James Maxner	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
John Stedman	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
James Thomson	013-02-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Richard Desrochiers	013-02-04	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Ian Drewette	013-02-05	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
John Ell	013-02-05	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
John McMullen	013-02-05	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Jo Bradbury	013-02-08	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
William Buckley	013-02-08	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
James Dickson	013-02-08	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Marshall Hewitt	013-02-08	1/25/2013	Inactivity for over 5 years.	Deleted Access Codes
James McGovern	013-02-08	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Richard Lemar	013-03-01	1/24/2013	Inactivity for over 5 years.	Deleted Access Codes
Gary Stapleford	013-03-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Bruce Clarkson	013-04-01	12/26/2012	Inactivity for over 5 years.	Deleted Access Codes
Frank Rsaza	013-05-08	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Perry Luke	013-05-25	1/24/2013	Inactivity for over 5 years.	Deleted Access Codes
Marybeth Fernandes	013-06-03	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes

Lee J. Harrison	013-06-03	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Renelle LeBlanc	013-06-03	1/25/2013	Inactivity for over 5 years	Deleted Access Codes
Robert Livolsi	013-06-05	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Donald Norris	013-06-05	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
<u>Anthony Ruggiero</u>	<u>013-06-18</u>	<u>12/12/2012</u>	<u>Inactivity for over 5 years</u>	<u>Deleted Access Codes</u>
Ralph Marciano	013-07-02	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Dennis Jacques	013-07-08	1/25/2013	Inactivity for over 5 years	Deleted Access Codes
Anthony Lombardo	013-07-08	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Russell Brown	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
John Capobianco	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Ronald Dow	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Ann Hitchen	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Paul Hitchen	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
George McAllister	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Deann Pouliot	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Joseph Silva	013-07-11	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
<u>James Simek</u>	<u>013-07-11</u>	<u>12/12/2012</u>	<u>Inactivity for over 5 years</u>	<u>Deleted Access Codes</u>
Bruce Mason	013-09-07	1/24/2013	Inactivity for over 5 years	Deleted Access Codes
Ed Lesse	013-10-02	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Robert Ball	013-10-04	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Edwin Kroeger	013-10-04	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Knollin Spenser	013-10-04	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
<u>Betty Wilder</u>	<u>013-10-04</u>	<u>1/25/2013</u>	<u>Inactivity for over 5 years</u>	<u>Deleted Access Codes</u>
Francis Kunz	013-11-01	12/12/2012	Inactivity for over 5 years.	Deleted Access Codes
Robert Norman	013-11-01	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Athas Tsigas	013-11-01	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Joseph Vitullo	013-11-02	1/24/2013	Inactivity for over 5 years	Deleted Access Codes
Joseph Marshall	013-11-02	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Sheila Martland	013-11-02	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Charles Mitchell	013-11-02	12/12/2012	Inactivity for over 5 years	Deleted Access Codes
Aziz Benani	013-11-02	1/24/2013	Inactivity for over 5 years	Deleted Access Codes
James Endress	013-11-02	1/24/2013	Inactivity for over 5 years	Deleted Access Codes
<u>Don Newkirk</u>	<u>013-11-06</u>	<u>12/12/2012</u>	<u>Inactivity for over 5 years.</u>	<u>Deleted Access Codes</u>
Ronald Armonath	013-11-08	1/24/2013	Inactivity for over 5 years	Deleted Access Codes
Mitchell Rudnick	013-12-05	12/26/2012	Inactivity for over 5 years.	Deleted Access Codes

In order for these AVs to become active again, they will have to complete the new *AV/PQS Qualification* and *District Specific Tasks and attend a 2013 AV Workshop*.. These AV Training documents are available on the Aid Verifier Web Page on the Navigation System Web Site at www.uscgaan.com.

IMPORTANT: Because AVs submit data to the Coast Guard that updates Federal Records, as Navigation Systems Staff Officers, we must always assure the Coast Guard that all AVs are properly trained, qualified and current.

The standard process and some of the misconceptions about submitting Navigation Systems Reports and AUXDATA Activity Reports.

Every Navigation Systems activity that we perform for the Coast Guard has been automated completely or to some extent. Here is a brief summary of the current processes. ***Do you really understand how the Navigation System reporting processes work?***

Federal Aids – ATONs (Only discrepancy reports are submitted to the Coast Guard.)

Critical discrepancy reports are phoned directly to the local CG ANT while still on scene at the aid.

A “NS-AN04 7054 Aid to Navigation Report” form is used for reporting Routine discrepancies.

This form is available on the ATON Web Page on the Navigation Systems Web Site at www.uscgaan.com. Attach this form to an e-mail and send it to your local CG ANT.

This satisfies the requirement for reporting an ATON discrepancy to the Coast Guard.

Report your ATON Activity to AUXDATA on a “**7030 AUXDATA Activity Report – Individual**” from the National Forms Library.

- Non AV members are authorized to report only ATON discrepancy activity to AUXDATA.
- AVs are authorized to report both ATONs observed as “Watching Properly” and as “Discrepant” to AUXDATA as part of their defined annual AV goal of checking all of the Federal aids in their Patrol Areas. See the PATON Goals and Objectives on page 1 of this Newsletter for details.

Private Aids – PATONs (You must be AV Qualified and Current to perform PATON verifications)

Critical reports for lateral private aids that are listed in the Light List are phoned directly to the local CG ANT while still on scene.

Report all scheduled PATON verifications and discrepancies observed while checking unscheduled PATONs using the on-line “7054 AV Verification Report” available on the PATON System.

Each individual AV must submit their own on line **7054 AV Verification Report**(s) in order to be recognized as the submitting AV in the PATON’s digital record.

This satisfies the requirement for reporting PATON verifications and discrepancies to the Coast Guard.

You have two options for reporting your PATON activity to AUXDATA.

OPTION 1 - Report your PATON Activity to AUXDATA on a “**7030 AUXDATA Activity Report – Individual**” from the National Forms Library.

- AVs are authorized to report PATONs observed as “Watching Properly” and as “Discrepant” to AUXDATA as part of their annual goal of verifying and checking all of the private aids in their Patrol Area. See the PATON Goals and Objectives on page 1 of this Newsletter for details.
- Only current and qualified AVs are provided access to the PATON System.

OPTION 2 – AVs are authorized to report their PATON Activity to AUXDATA using the special “**7030 AUXDATA Activity Report – Individual**” that is available as part of the “**7054 AV Verification Report**” on the PATON System.

- Please summarize your PATON activity for the day on one report.
- When you click on the “**Submit**” button, your Verification Report is transmitted to the Coast Guard and the Owner and your prepared **7030 AUXDATA Report** is transmitted to the IS Officer that is referenced.
- **Important:** This 7030 report is not an **automatic** option; it must be selected by the AV.

Bridges (You must be AV Qualified and Current to perform Bridge surveys)

Report all bridge surveys and discrepancies to the Coast Guard Bridge Branch using the on-line “Bridge Database System” that is available on the Navigation Systems Web Site at www.uscqaan.com.

This satisfies the requirement for reporting your Bridge observations and discrepancies to the Coast Guard.

You have two options for reporting your BRIDGE activity to AUXDATA.

OPTION 1 - Report your BRIDGE Activity to AUXDATA on a “**7030 AUXDATA Activity Report – Individual**” from the National Forms Library.

- AVs are authorized to report BRIDGES both observed as “Watching Properly” or as “Discrepant” to AUXDATA as part of their annual AV goal of verifying and checking all of the bridges in their Patrol Area. See the BRIDGE Goals and Objectives on page 1 of this Newsletter for the details.

OPTION 2 – AVs are authorized to report Bridge Activity to AUXDATA using the special “**7030 AUXDATA Activity Report – Individual**” that is included in the Bridge Database. Unlike the PATON System, this is a separate report and is submitted as a stand-alone report.

- Summarize your Bridge activity for the day on one **7030 AUXDATA Activity Report – Individual**. Click on the “**Submit 7030**” button at the top left-hand side of the bridge screen. A 7030 Report format will appear. Much of the data on this form is provided by the system.
- Complete the form and hit the submit button and the system will e-mail a **7030 AUXDATA Activity Report** to your IS Officers.
- **Important:** This special 7030 report is not an **automatic** option; it must be selected by the AV.

Here are some of the more frequent mistakes and misconceptions made by AVs when submitting their activity information to AUXDATA. Did you know?

1. Each AV must submit their own 7030 AUXDATA Activity Report to their IS Officer in order to get credit in AUXDATA for their Navigation Systems activity.
2. The “**LEAD**” entry on a **7030 AUXDATA Activity Report – Individual** is the only one that gets credit for the PATON and Bridge activity that is reported.
3. When using the **7030 AUXDATA Activity Report** that is available on the on-line PATON System, you can only report PATONs.
4. When using the **7030 AUXDATA Activity Report** available on the on-line Bridge Database System, you can only report Bridges.
5. You cannot make reports for other AVs.

- The system automatically assigns the AV who is logged onto the system as the person submitting the report. This is the AV who will be entered into the historical digital records and gets the credit.
 - You will be missing out on activity credit in the PATON, Bridge, and the AUXDATA systems, if another AV prepares and submits your reports.
6. Only current and qualified AVs are permitted to verify PATONs and survey Bridges.
 7. Only current and qualified AVs are permitted to share in the ATONs, PATONs, and Bridges observed during an authorized patrol. Non-AV crew should not share in this AV activity because they are not qualified to make the proper observations per the AV/PQS.
 8. On a patrol, the total number of the scheduled PATONs verified, the non-scheduled PATONs checked, the ATONs checked and the Bridges surveyed should be divided by the number of participating AVs aboard the OPFAC and the result should be allocated to each participating AV so that the total number of items that are reported to the Coast Guard equal the total number of items reported to AUXDATA.
 - For example, on a patrol, 10 PATONs were verified, 20 PATONs were checked, 6 ATONs were checked and 4 Bridges were surveyed. This adds up to an activity total of 40 items. There were 4 participating AVs aboard the vessel. Each AV could be assigned 10 items to be reported to the Coast Guard and to AUXDATA. Each AV should submit their individual reports.
 - No ATON, PATON or Bridge activity can be allotted to any crew person who is not a current and qualified AV.

Under the Privacy Act of 1974, all information in this newsletter may only be used for official purposes. Any other use is a violation of law. This newsletter was prepared and published by the First Northern Navigation Systems Team. FrankJLarkin@verizon.net

Distribution is encouraged to other members of the Coast Guard and Auxiliary