



Navigation Systems WebEX Training Announcement

For: Tuesday evening, June 19, 2012 – 2000 to 2200 hrs.

Place: The comfort of your home.

June 19 Session – Chart Updating Training Topics:

- **Introduction and Overview to Chart Updating**

Understand the necessity for providing evidence to support and proof your observations.

- **Acquiring a free On-Line NOAA Chart from the Navigation System on your PC.**

How to download the system from the Navigation Systems Web Site will be explained. How to update on a monthly basis. An accurate NOAA chart is a critical tool in the Chart Updater's Navigation Kit.

- **A quick review of the CU successes in Division 7**

Division 7 has been very successful getting a variety of chart updates made to their local NOAA charts. A brief review of selected examples will be presented to stimulate your interest in the CU program.

- **How to complete the new NS-CU03 NOAA Chart Update Report 77-5a with attached supporting evidence.**

A simple chart update report will be prepared and documented to make it ready to submit to NOAA through the DSO-NS.

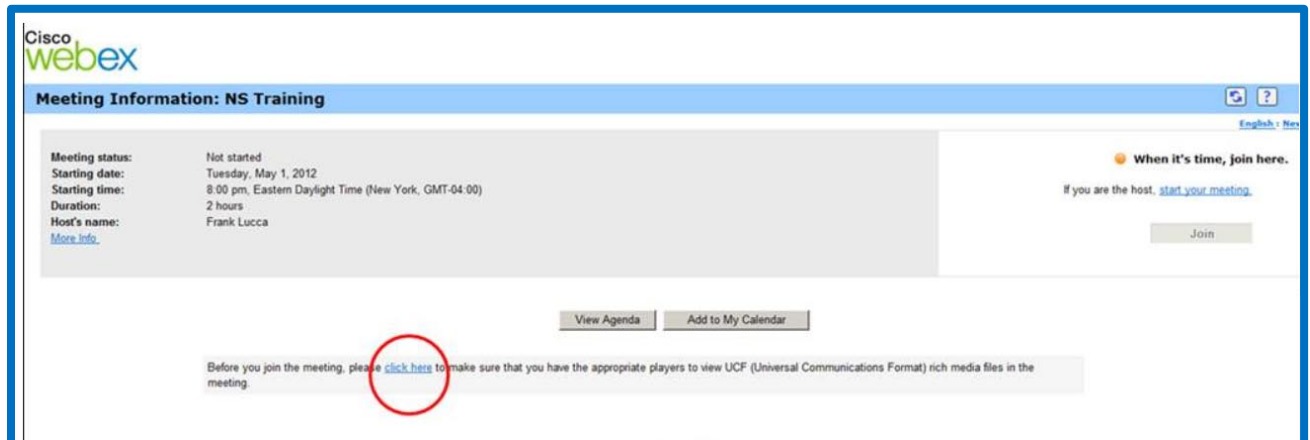
We recommend that you read the **Chart Updating Training Guide** before attending this session. This guide is available on the Chart Updating Web Page at the NS Web Site at www.uscgaaan.com.

How the WebEX Training System works:

WebEX training sessions are limited to 25 people.

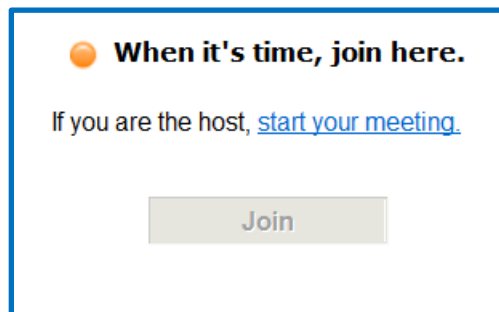
Step 1 - Click the new **WebEX** page on the NS Web Site at: www.uscgaan.com.

Step 2 - Access this training session by clicking on the **RED** link, “**Third Tuesday of the Month.**” This screen will appear.



Step 3 - Before you join a session, click on “[click here](#)” that is circled in red to make sure that you have the appropriate players to view UCF (Universal Communications Format) rich media files in the meeting. The WebEX training site will be open for access at 1945 hrs.

Step 4 – Click on the “[Join](#)” box at the top right-hand corner of the screen to enter the training class session. The WebEX training site will be open for access at 1945 hours.



Training starts at 2000 and ends at 2200 hours.

A brief tutorial to explain your participation as a student will be given at 2000.

Pre-registration is desired so we know who plans to participate.

E-mail FrankJLarkin@verizon.net to indicate that you will be joining this session.

You will receive a reminder e-mail on the day of the training.

Up-Coming Events: (Announcement will follow) There will be no Navigation Systems Training on Tuesday, July 3rd.

On Tuesday, July 17th, we plan to cover the following Small Craft Facility and Coast Pilot topics:

- **What is a Small Craft Facility Chart?**
- **Review of the features of a small craft facility that should be reviewed and reported.**
- **How to prepare a Small Craft Facility Report.**